

**KECHI CITY COUNCIL MEETING MINUTES**

**February 24, 2022**

**I. CALL TO ORDER/ROLL CALL**

Mayor Ashley Velazquez called the meeting to order at 7:06pm

**Council present:** Ashley Velazquez, Todd Hedstrom, Matt Brewer, Brian Adams, and Rachel Trumbull.

**City staff present:** Kamme Sroufe, City Administrator; Andrew Kovar, City Attorney; Kris Brown, Deputy City Clerk; Jessie Woodrow, Chief of Police; and Thomas Bevan, Director of Public Works.

**Guests present:** Ben Mabry, Trevor Kaufman and Taylor Messick.

**A. PLEDGE OF ALLEGIANCE** – Led by Mayor Velazquez.

**B. APPROVE CONSENT AGENDA**

Motion by Brian Adams to approve the Consent Agenda. Seconded by Rachel Trumbull, the motion carried 4-0-0.

Consent Agenda

**1. Council Meeting Minutes February 10, 2022**

**C. APPROVE AGENDA**

Motion by Brian Adams to approve agenda with adding item V. Executive Session of 15 minutes for acquisition of real estate, changing Discussion to item VI and Recess to item VII. The motion was seconded by Todd Hedstrom and carried 4-0-0.

**II. COMMUNICATIONS**

**A. Civic Groups/Committees** - None

**B. Public Forum** - None

**III. OLD BUSINESS**

**A. Personnel Policy Ordinance 1797-22** – An Ordinance repealing and replacing Chapter I, Article 3, Subsections 1-302(d) and (h) of the Code of the City of Kechi, Kansas regarding powers, duties and responsibilities of the City Administrator.

City Administrator (CA) Sroufe recommended approval of the ordinance, which was updated to reflect the policy approved by the Council on February 10<sup>th</sup>.

Motion by Brian Adams to adopt Ordinance No. 1797-22. The motion was seconded by Todd Hedstrom and carried 4-0-0.

**IV. NEW BUSINESS**

**A. Police Radio Purchase** – Chief Woodrow presented the request for new radios. The allocated amount in the budget is \$47,600, but the price has increased to \$52011.84 due to parts and shipping. The increase would be covered by fund balance from the General Fund.

Motion by Brian Adams to approve the purchase of the updated radio equipment in the amount of \$52011.84. The motion was seconded by Matt Brewer and carried 4-0-0.

**B. Resolution 22-737** – A Resolution authorizing an application to the Kansas Department of Commerce for a grant of funds from the Building a Stronger Economy (BASE) Program for street improvements in the City of Kechi, Kansas and authorizing the City Administrator to sign the

**application.**

CA Sroufe presented the resolution for the matching funds grant 75-25. One project proposed is resurfacing Tigua St. Half of the funds will be paid in 2022, and the remaining paid in 2023. The project must be started within six months. The estimate for the grant is \$102,000 with the city's portion being \$25,630.

**Motion by Brian Adams to approve Resolution 22-737. The motion was seconded by Rachel Trumbull and carried 4-0-0.**

- C. State of Kansas Policy Against Sextual Harassment, Discrimination and Retaliation** – The City is required to adopt the policy in order to be eligible for BASE grant funds.

**Motion by Rachel Trumbull to adopt the policy. Brian Adams seconded the motion, which carried 4-0-0.**

- D. Sewer Assessment Presentation** – Ben Mabry and Trevor Kaufman presented the findings from the sewer assessment. There were no findings for emergency repairs, but there were 37 deficiencies found: 1 brick replacement, 7 concrete rehabilitations, and 29 remaining brick rehabilitations. On Huffman Drive, there was a significant amount of sag/heaving. They presented options for repair and rehabilitation. Priorities and recommendations were given with 10 lines being Priority 1, which need to be repaired as soon as possible, but not emergency and having an estimated cost of \$386K. Priority 2 was given to 22 lines in which the repairs are recommended to be done within the next 2-3 years, and the estimation for cost was \$834K. Minor deficiencies are recommended to be repaired over the next 10 years at an estimated cost of \$887K, and manholes can be addressed in conjunction with pipe improvements at an estimated cost of \$330K. The estimated cost for Huffman Drive replacement is \$1.170M. CA Sroufe said the city is still looking into ways to address the issue on Huffman Dr. as well as the area in Northwoods.

## **V. DISCUSSION**

**Continuation of 2022 Budget** – Discussion about the administrative position being changed from a finance position to administrative, as well as if new officers are added would it be from the same fund.

**Motion by Matt Brewer to reallocate \$124,000 for an administrative position. The motion was seconded by Rachel Trumbull.**

Brian Adams was worried about the future and funds regarding increases with a new utility, new sewer rates, gas loan repayment and having to raise taxes for roads.

**Substitute Motion by Todd Hedstrom to add a full-time police officer to replace two part-time officers. Motion failed for lack of second.**

**Substitute Motion by Todd Hedstrom to add a full-time officer to replace one part-time officer, add an administrative position, and reallocate \$124,000 from roads to the administrative position. Seconded by Matt Brewer, the motion carried 3-1-0.**

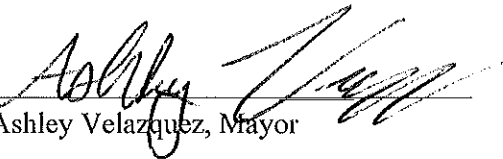
**VI. EXECUTIVE SESSION**

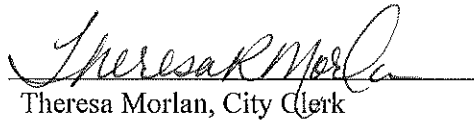
**Motion by Brian Adams to go into Executive Session for 15-minutes for Real Estate Acquisition with meeting to resume at 8:45pm. The motion was seconded by Rachel Trumbull and carried 4-0-0.**

The meeting resumed at 8:45pm, and no binding action was taken.

**VII. RECESS**

**Motion made by Matt Brewer to recess until Thursday, March 10, 2022 at 5:30pm for a joint workshop with the Planning Commission on the Strategic and Comprehensive Plans. The motion was seconded by Brian Adams and carried 4-0-0. The time of recess was 8:47pm.**

Signed:   
Ashley Velazquez, Mayor

Attest:   
Theresa Morlan, City Clerk