

KECHI CITY COUNCIL MEETING MINUTES
August 8, 2019

I. CALL TO ORDER

Kevin Opat, Council President called the regular meeting of the Kechi City Council to order.

The time was 7 PM

Council present: Kevin Opat, Betty Washington, Brian Adam & David McConnaughay. Margaret McCormick absent.

Staff present: Robert Conger, City Administrator; Andrew Kovar, City Attorney; John Blevins, Chief of Police; Theresa Morlan, Deputy City Clerk; Nicole Bailey, City Treasurer; Lt. Jessie Woodrow; Thomas Bevan, Asst. Director of Public Works

Visitors present: Taylor Messick, Ark Valley News; Liz Basford, Rachel Trumbull, Cheryl Hobson & Sandra McConnaughay;

A. PLEDGE OF ALLEGIANCE

B. APPROVE CONSENT AGENDA

Motion by David McConnaughay to approve the consent agenda . Second by Brian Adams. Motion carried 4-0-0.

Consent agenda

- 1. Approve minutes of July 25, 2019 regular meeting**
- 2. Approve Appropriation Ordinance No. 752**

C. APPROVE AGENDA

Motion by Brian Adams to approve the agenda with the following changes: Under Old Business, Item A. Change Title to City Inspector instead of Code Compliance Specialist & remove Executive Session. Second by Betty Washington. Motion carried 4-0-0.

II. PUBLIC HEARINGS for the Proposed 2020 City Budget & the Proposed 2020 Land Bank Budget

A. PROPOSED 2020 CITY BUDGET

1. Open Public Hearing for the Proposed 2020 City Budget

Kevin Opat, Council President opened the public hearing for the 2020 Budget & asked if anyone from the public wished to speak to the proposed budget. No one from the public.

2. Close Public Hearing

3. Adopt 2020 Land Bank Budget & authorize City Clerk to certify to Sedgwick County Clerk

Motion by Betty Washington to accept the 2020 Budget. Second by Brian Adams. Motion carried 4-0-0.

B. PROPOSED 2020 LAND BANK BUDGET

Motion by Brian Adams to approve the 2020 Land Bank Budget as the City Council. Second by Betty Washington. Motion carried 4-0-0.

Recess to enter into meeting of the Land Bank

Motion by Brian Adams to recess the meeting of the city council. Second by Betty Washington. Motion carried 4-0-0.

1. Open Public Hearing for the Proposed 2020 Land Bank Budget

Kevin Opat, Council President opened the public hearing for the 2020 Land Bank Budget. No one from the public spoke to the 2020 Land Bank Budget.

2. Close Public Hearing

3. Adopt 2020 Land Bank Budget & authorize City Clerk to certify to Sedgwick County Clerk.

Motion by Brian Adams to adopt the 2020 Land Bank Budget. Second by Betty Washington. Motion carried 4-0-0.

Close Meeting of the Land Bank

Motion by Brian Adams to adjourn the meeting of the Land Bank and reconvene the City Council Meeting. Second by Betty Washington. Motion carried 4-0-0.

III. COMMUNICATIONS

A. PUBLIC FORUM - None

B. KECHI CIVIC GROUPS/COMMITTEES- None

IV. OLD BUSINESS

A. City Inspector

Robert Conger, City Administrator readdressed the need for an employee to address the enforcement of stormwater compliance as well as the combining of the position with a city code officer. In an effort to encourage career development and growth within the City, the City Inspector would encompass two additional levels Inspector II and Inspector III. Basic differences between the levels involve attainment of Licensure or certification, as follows:

- Code Compliance Specialist (to be renamed City Inspector I) – enforcement of City Code (Ordinances) and Property Maintenance Code;
- Inspector II – Same as Inspector I and certification as a Stormwater Inspector;
- Inspector III – Same as Inspector II and certification as a Building Inspector.

These positions will be administrative and charged with the responsibility to ensure Kechi’s full compliance with all local, state, and federal laws/regulations, including EPA’s NPDES. These positions will enforce adopted ordinances and regulations uniformly as they apply to property and business owners.

CCI I and II positions will report to the Assistant Director of Public Works; the CCI III position will report to the Director of Public Works.

KDHE’s MS4 Audit of Kechi clearly listed requirements that are not being met by the City of Kechi. **Corrective action is required by the KDHE Bureau of Environmental Field Services. Improved local enforcement of MS4 permit requirements is not an option for the City of Kechi.**

Financial Considerations: A part-time Code Enforcement Specialist is provided for in the 2019 Budget. Though not budgeted, a full-time Code Compliance Inspector II position, with benefits, can be accommodated within the 2019 and 2020 budget.

(Cont. on next page)

Current and proposed salary expenses:

Code Compliance Specialist I			
	Current \$15.40	Proposed CCI II Low \$18.68	Proposed CCI II High \$19.62
Wages	\$15,400	\$38,854	\$40,810
FICA	\$1,178	\$2,972	\$3,122
KPERS	\$0	\$3,454	\$3,628
H & D	\$0	\$14,526	\$14,526
YMCA	\$0	\$499	\$499
Total	\$16,578	\$60,306	\$62,584

The starting salary of the would be dependent upon past experience and current qualifications. A two-step increase would be granted upon successful attainment of the National Stormwater Certification. Conger recommended the council create the positions of City Inspector I, City Inspector II & City Inspector III and due to the immediate, active enforcement of Kechi’s MS4 permit, and recommended the City Council Approve the hiring of a full-time Code Compliance Inspector II at the earliest possible opportunity.

Motion by Brian Adams to approve the creation of City Inspector I, II & III and authorize to hire a City Inspector II. Second by David McConnaughay. Motion carried 4-0-0.

V. NEW BUSINESS

A. Huffman Street Repair Bids

Robert Conger, City Administrator explained the poor condition of Huffman Drive and stated the street survey indicated Huffman was the highest priority for repair. Bids were requested to repair and patch for a immediate fix and allow the city to explore best alternative to replace the street. Two bids were received one from APAC in the amount of \$25,120.00 & one from Kansas Paving in the amount of \$17,841.00. Brian Adams asked about a third bid as a request from a third company was unanswered. Brian asked to get a 3rd bid and bring to the next meeting.

Motion by Brian Adams to table the Huffman Street Repair until August 22nd. Second by Betty Washington. Motion carried 4-0-0.

VI. EXECUTIVE SESSION-None

VII. ADJOURNMENT

Motion by Brian Adams to adjourn. Second by David McConnaughay. Motion carried 4-0-0.

The time was 8:06 PM.

Signed: _____
John Speer, Mayor

Attest: _____
Laura Hill, City Clerk