

KECHI CITY COUNCIL MEETING MINUTES
August 11, 2022

I. CALL TO ORDER/ROLL CALL

Mayor Ashley Velazquez called the meeting to order at 7:00pm

Council present: Ashley Velazquez, Matt Brewer, Brian Adams, Todd Hedstrom, and Rachel Trumbull.

City staff present: Kamme Sroufe, City Administrator; Andrew Kovar, City Attorney; Theresa Morlan, City Clerk; Jessie Woodrow, Chief of Police; and Thomas Bevan, Director of Public Works.

Guests present: Chris Strunk

A. PLEDGE OF ALLEGIANCE – Led by Mayor Velazquez.

B. APPROVE CONSENT AGENDA

Consent Agenda

1. Council Meeting Minutes July 28, 2022

Motion by Brian Adams to approve the consent agenda was seconded by Todd Hedstrom and carried 4-0-0.

C. APPROVE AGENDA

The motion by Matt Brewer and seconded by Brian Adams to approve agenda carried 4-0-0.

II. COMMUNICATIONS

A. Civic Groups/Committees - None

B. Kechi Good News – Mayor Velazquez reported the CareFest, a fundraiser for Heartsprings, is scheduled on August 27th, and details are on Heartsprings’ Facebook page. Connor Hampton had posted information about “Smile on the Mile,” a memorial fundraiser in honor of Jeff DeGarmo with proceeds going to the Kechi United Methodist Church playground/greenspace fund. Participants pledge to walk 6.7 miles/week or 67 miles for the month of September.

C. Public Forum– None

III. NEW BUSINESS

A. ORDINANCE #1782-22- An Ordinance regulating public offenses withing the City of Kechi, Kansas; incorporating by reference the Uniform Public Offense Code for Kansas Cities (38th Edition), as published by the League of Kansas Municipalities in 2022, with certain modifications; and amending Chapter XI, Article 1, Sections 11-101 and 11-102 of the Code of the City of Kechi, Kansas.

City Attorney Andrew Kovar stated that the League of Kansas Municipalities puts together standard codes for uniform law and traffic codes. The 2022 edition was recently published. There are adjustments for specific codes relating to Kechi, which are outlined in the summary.

Motion by Matt Brewer to approve Ordinance No 1782-22 adopting the 2022 Uniform Public Offense Code. The motion was seconded by Brian Adams and carried 4-0-0.

- B. ORDINANCE #1783-22 – An Ordinance incorporating by reference the Standard Traffic Ordinance for Kansas Cities (49th Edition), as published by the League of Kansas Municipalities in 2022; and amending Chapter XIV, Article 1, Sections 14-101 and 14-106 of the Code of the City of Kechi, Kansas.**

Motion by Rachel Trumbull to approve Ordinance 1783-22 adopting the 2022 Standard Traffic Ordinance. The motion was seconded by Todd Hedstrom and carried 4-0-0.

- C. ORDINANCE #1784-22 – An Ordinance granting to MCIMetro access transmission services LLC, D/B/A Verizon Access Transmission services a contract franchise to construct, operate and maintain a telecommunications system in the City of Kechi, Kansas and prescribing the terms of said contract franchise.**

City Administrator (CA) Sroufe introduced the ordinance. There is no fee associated with the agreement until such time that Kechi residents receive services, but fees are outlined and would be activated at that time. This agreement would govern how they operate within our easements. They are acquiring equipment already in the ground. The state dictated when franchise fees can be charged.

Motion by Todd Hedstrom to approve Ordinance 1784-22 and authorizing the signing of the franchise agreement with MCIMetro. The motion was seconded by Matt Brewer and carried 4-0-0.

IV. OLD BUSINESS - None

V. DISCUSSION

A. Department Updates

1. City Clerk Morlan – Reported that her department has been involved in trainings. She and Deputy Clerk Brown participated in training with Zenner regarding uploads, downloads and setting up new accounts in the meter reading system. Administrative Clerk Recker has been cross training in the office, taking on more responsibilities with processes and will be attending Kansas Association of Court Management training in September. Morlan has started attending monthly training through WSU for court clerks and financial officers. She also stated that the closing on the last Friday of the month has been helpful in cleaning and reorganizing the vault and providing opportunity to improve organizing files.
2. Chief Woodrow reported that her department will be participating in the “DUI – Drink, Drive, You Lose” statewide campaign starting on August 20th. The state will reimburse cities for overtime related to campaign enforcement. She has had several applicants for vacant positions.
3. Public Works Director Bevan stated that his department has been busy installing gas and water in Rock Pointe phase 3, and the first residents are set to move in later that week.

KDHE will be here on August 18th for our stormwater audit. Zenner has sent techs to continue to reprogram meters and will be here on Labor Day to make sure that all are reading properly. USDI completed the gas leak survey, which identified a few small leaks and meters that will need to be raised. He then demonstrated the GIS program to be able to update street repairs, as well as identify areas of concern to help develop a long-term plan for street improvements, which will help with budgeting. This will be a similar program to be used for code enforcement, building permits, and zoning to help make the process more seamless and streamlined.

B. 2023 Budget


CA Sroufe presented the budget for streets. She presented a spreadsheet which identified the streets in need of repair, the number of square yards, quote estimates for the road repairs, suggested treatments and a schedule for repairs and how that would work into the budget. This will aid in the tracking of projects and can be uploaded into the GIS mapping. Also included in the discussion were the timing Huffman Dr. reconstruction, the treatment of Woodlawn, financing of the projects, the cost of oil effecting the use of asphalt and consideration of when concrete would be better for long-term durability than asphalt.

VI. ADJOURNMENT

Motion made by Brian Adams to adjourn meeting. The motion was seconded by Rachel Trumbull and carried 4-0-0.

Adjourned at 8:00pm.

Signed:


Ashley Velazquez, Mayor

Attest:


Theresa Morlan, City Clerk

