

KECHI CITY COUNCIL MEETING MINUTES
September 23, 2021

I. CALL TO ORDER/ROLL CALL

Council President Brian Adams called the meeting to order at 7:05pm

Council present: Brian Adams, Matt Brewer, Richard Haddock, Betty Washington, and Margaret McCormick.

City staff present: Kamme Sroufe, City Administrator; Andrew Kovar, City Attorney; Theresa Morlan, City Clerk; Jessie Woodrow, Chief of Police; Thomas Bevan, and Joseph Trumbull, Police Lieutenant.

Guests present: Ashley Velasquez, Beth Ann McKean, and Taylor Messick.

A. PLEDGE OF ALLEGIANCE – Led by Brian Adams.

B. APPROVE CONSENT AGENDA

Motion by Betty Washington to approve the Consent Agenda. Seconded by Richard Haddock, the motion carried 5-0-0.

Consent Agenda

1. Council Special Meeting Minutes August 23, 2021
2. Council Meeting Minutes August 26, 2021
3. Council Meeting Minutes September 9, 2021
4. August 2021 Appropriations Report

C. APPROVE AGENDA

Motion by Matt Brewer to approve agenda a 15-minute Executive Session for non-elected personnel. The motion was seconded by Richard Haddock and carried 5-0-0.

II. COMMUNICATIONS

A. Public Forum – Beth Ann McKean, 6434 N Hillside, thanked the council for the paving of Hillside north of 61st St N. She also thanked the city crew for trimming trees along the ditches.

B. Kechi Civic Groups – None

III. EXECUTIVE SESSION – non-elected personnel -

Motion by Betty Washington to go into Executive Session for non-elected personnel for 15-minutes with the meeting to resume at 7:20pm. The motion was seconded by Richard Haddock and carried 5-0-0.

Meeting resumed at 7:20pm.

Motion by Brian Adams to go into Executive Session for non-elected personnel for 20-minutes with meeting to resume at 7:4pm. The motion was seconded by Betty Washington and carried 5-0-0.

Meeting resumed at 7:46pm. There was no binding action during Executive Session.

IV. OLD BUSINESS - None

V. NEW BUSINESS

A. UPOC & STO Ordinances – Andrew Kovar presented the Uniform Public Offense Codes (UPOC) and Standard Traffic Ordinances (STO). They are updated through the League of Kansas Municipalities each year, and the City then formally adopts them.

- 1. Ordinance 1791-21** – An Ordinance regulating public offenses withing the City of Kechi, Kansas; incorporating by reference the “Uniform Public Offense Code for Kansas Cities,” 2021 Edition, with certain modifications; and amending Chapter XI, Article 1, Sections 11-101 and 11-102 of the Code of the City of Kechi Kansas.

Motion by Matt Brewer to adopt Ordinance 1791-21. Seconded by Margaret McCormick, the motion carried 5-0-0.

- 2. Ordinance 1792-21** – An Ordinance incorporating by reference the “Standard Traffic Ordinance for Kansas Cities,” 2021 Edition; and amending Chapter XIV, Article 1 Sections 14-101 and 14-106 of the Code of the City of Kechi, Kansas.

Motion by Matt Brewer to adopt Ordinance 1792-21. Seconded by Betty Washington, the motion carried 5-0-0.

B. Cillessen Utility Easement – Andrew Kovar reported that the expansion of the utility easement was needed to run utilities to the new building to be located north of the existing building. Because the City of Kechi is the owner of record due to the IRB, the city is required to approve the expansion of the utility easement.

- 1. Easement Request and Certificate**

Motion by Richard Haddock to grant the request and authorize the mayor to sign the certificate. Seconded by Margaret McCormick, the motion carried 5-0-0.

- 2. Utility Easement and Dedication**

Motion by Richard Haddock to approve the utility easement and dedication. The motion was seconded by Betty Washington and carried 5-0-0.

C. Printer Agreement with Digital Office Systems - City Administrator (CA) Kamme Sroufe reported that the lease on the printers have expired. If we use a new vendor, we will need two new printers, one for city hall and one for the police station. We have significantly changed our printing habits since 2020, greatly reducing the number of copies produced. She was able to negotiate a reduce rate for copies and for the lease amount from \$351 per month to \$307. This would still allow for the printer at city hall to be transferred to the police department. The old city hall would not inherit the machine currently at the police station due to its condition, but rather would have a desk top black/white model.

Motion by Matt Brewer to approve the contract, pending approval from legal. The motion was seconded by Richard Haddock and carried 5-0-0.

- D. Young Industrial 3rd** – CA Sroufe presented the three requested change orders. The first was a shift in road alignment of two feet due to the surveyor placement, which there is no monetary change. The second change order has a savings of \$1800 due the reduction in the number of water connection from the number in the petition. The third change order is to repair an existing sanitary sewer manhole that was broken. The amount of the change would be \$7200, because Dondlinger is already mobilized in the area, it represents a savings over getting bids and remobilizing. The manhole was originally installed in 2002 or 2003 when sewer lines were run east for Rock Pointe addition.

Motion by Richard Haddock to approve change orders 1, 2, and 3. Matt Brewer seconded the motion, which carried 5-0-0.

- E. Adopt 2022 City Budget & authorize City Clerk to certify to Sedgwick County** – CA Sroufe presented after culmination of three months of workshops and meetings, the balanced budget which included appropriations of \$6,437,354 which are funded in part with a property tax levy of \$877,582. The estimated property tax, expressed in mills, of 36.76 mills, based on the estimated assessed valuation. Funding for the 2022 capital budget of \$160,000 includes \$50,000 for Park upgrades, \$15,000 for phone system upgrades, \$20,000 for training room upgrades, \$15,000 for a strategic plan update, and \$50,000 for a sealcoat on Tigua Street. Her report included the City's preparation to embark on numerous large capital improvement projects including the Kechi Road & Oliver Intersection, Sewer Rehab project and updates to the city park.

The priorities established by the 2022 Budget include: Continued focus on street maintenance and repair, \$311,703 has been budgeted in the Special Highway Fund for this purpose. This includes \$50,000 in contingency funds for future road reconstruct projects and the addition of 1 FTE to support roads and utilities. An additional \$25,000 has been added to the operating budget as project contingency for the future Kechi & Oliver intersection project. Investment in necessary equipment, including a police vehicle, police radios, telephone system upgrade, and meeting room technology upgrades. Investment in people and public safety including the repurposing of the Finance Director position to an administrative position focusing more on building, inspection, permitting and zoning matters. And the addition of one Police Officer to continue to provide high-quality public safety.

Brian Adams stated that this was a chance for the council to steer the future of the city. He addressed the Revenue Neutral Rate legislation, which he noted did not include for inflation, but does remind cities to recognize the mill levy should stay the same. He asked where the new revenue from added rooftops went. He reminded the council that revenue is finite, and the biggest request he has heard from residents is for parks and streets. Citing the PEC 2017 road plan, he wants to fund streets and wants a plan from our skilled team. He wants to plan ahead. He cited his statistics that our police department is average with its staffing. He encouraged the council that if additional police staffing is desired by council, members should raise the mill levy to pay for it rather than adding discretionary staff now and having to raise the ley to keep up with

roads in the future. He stated that the park equipment is aging, but still safe, although the surface at the playground is an issue. He addressed the vegetation (algae) issues and the dock and bridge needing attention. He concluded that adding discretionary staff negatively effects our ability to continue to provide raises for existing staff with current revenue or without affecting citizens.

Motion by Brian Adams to pass the budget as submitted with removing wage increase for council and mayor (\$6K), removing the new police officer position (\$41K), removing the “new” administration position (\$107), with the total savings of \$ 154K moving \$30K to parks and \$124 to streets. The motion was seconded by Margaret McCormick and passed 3-2-0 with Brian Adams, Margaret McCormick and Betty Washington voting aye, and Richard Haddock and Matt Brewer voting nay.

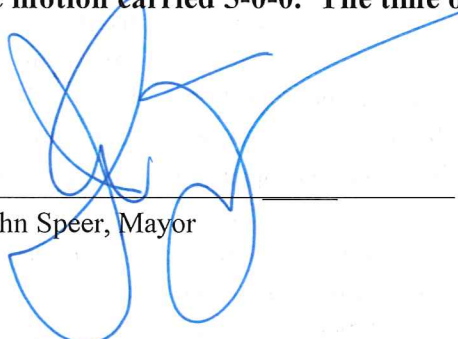
- F. **Adopt Appropriation Ordinance 1793-21 for Fiscal Year 2022 – An Ordinance appropriating the amounts set up in each fund in the budget of the City for Fiscal Year 2022, providing for the payment of all claims and charges against the accounts provided for therein.**

Motion by Brian Adams to adopt Appropriation Ordinance 1793-21. The motion was seconded by Margaret McCormick and passed 3-2-0 with Brian Adams, Margaret McCormick and Betty Washington voting aye, and Richard Haddock and Matt Brewer voting nay.

VI. ADJOURNMENT

Motion made by Betty Washington to adjourn, and it was seconded by Brian Adams. The motion carried 5-0-0. The time of adjournment was 8:30pm.

Signed: _____
John Speer, Mayor



Attest: _____
Theresa Morlan, City Clerk

